

TOWN OF AURORA
TOWN BOARD WORK SESSION
March 20, 2012

The following members of the Aurora Town Board met on Tuesday, March 20, 2012 at 7:00 p.m. in the Town Hall Auditorium, 300 Gleed Avenue, East Aurora, NY, for the purpose of holding a work session.

Present:	Jolene M. Jeffe Jeffrey T. Harris Susan A. Friess	Supervisor Councilman Councilwoman
Absent/Excused:	James J. Bach James F. Collins	Councilman Councilman
Others Present:	Ronald Bennett Bryan Smith Patrick Blizniak Robert Lowell Goller Donna Bodekor Peggy Cooke David Gunner Charles Snyder Richard Glover Al Fontanese	Town Attorney Town Engineer Superintendent of Building Town Historian/Webmaster Senior Center Director Recreation Director Highway Superintendent Planning Board Planning Board Library Board

Supervisor Jeffe opened the work session at 7:00 p.m. with the Pledge of Allegiance to the Flag. The Board met to discuss the following:

- 1) 300 Gleed Avenue Renovation - Bid Results:
A bid opening for four contracts for the renovation/remodeling of 300 Gleed for town offices was held on March 9, 2012 (see 3/9/12 minutes). The bids were reviewed by representatives of CRA (Conestoga-Rovers & Associates). The low bidder for the General contract is NewCal Construction, Inc., 10994 Tinkerman Rd., Darien, NY, with a base plus alternates total of \$292,824.00. Low bidder for the Plumbing contract is Ackerman Plumbing, Inc., 678 Sheridan Drive, Tonawanda, NY, with a base plus alternate total of \$38,771.00. Low bidder for the Electric contract is Weydman Electric, Inc., 100 Pearce Ave., Tonawanda, NY, with a base plus alternate total of \$65,500.00. Lowest responsive bidder for the Mechanical contract is Allied Mechanical, Inc., 1111 Niagara Street, Buffalo, NY. The low bidder for the Mechanical contract was Call Associates, Inc., but they did not submit a complete bid package/contract documents; therefore, their bid is not acceptable.

Councilman Harris moved to award Contract No.G-05G-General for the 300 Gleed Avenue renovation/remodeling project to NewCal Construction, Inc. 10994 Tinkerman Road, Darien, NY, in the amount of \$292,824.00 (base bid plus three alternate bids). Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.	Action #92 General contract for 300 Gleed renovation awarded.
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Councilwoman Friess moved to award Contract No.G-05E-Electrical for the 300 Gleed Avenue renovation/remodeling project to Weydman Electric, Inc., 100 Pearce Avenue, Tonawanda, NY, in the amount of \$65,500.00 (base bid plus three alternate bids). Supervisor Jeffe seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.	Action #93 Electrical contract for 300 Gleed renovation awarded.
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Councilman Harris moved to award Contract No.G-05M-Mechanical for the 300 Gleed Avenue renovation/remodeling project to the lowest responsive bidder Allied Mechanical, Inc., 1111 Niagara Street, Buffalo, NY, in the amount of \$48,479.00 (base bid plus one alternate bid). Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.	Action #94 Mechanical contract for 300 Gleed renovation awarded
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Councilwoman Friess moved to award Contract No.G-05P-Plumbing for the 300 Gleed Avenue renovation/remodeling project to Ackerman Plumbing, Inc., 678 Sheridan Drive, Tonawanda, NY, in the amount of \$38,771.00 (base plus one alternate). Upon a vote being taken: ayes – three noes – none Motion carried.

Action #95
Plumbing
contract for
300 Gleed
renovation
awarded

2) Senior Center Floor Care:

Three quotes for stripping and refinishing (sealing and waxing) the tile floors at the Senior Center were received from:

All Guard Sealer Systems, Holland, NY	\$1,150
Capital Contracting of Buffalo, Amherst, NY	\$1,700
Bieler Janitorial Services, Orchard Park, NY	\$1,275

All three quotes include moving of furniture. Councilman Harris asked if the highway employees could move the furniture. Donna Bodekor, Center Director, stated that the work would be scheduled around the Center’s programs, most likely on a Friday evening and continue to Saturday, noting the highway employees would have to be paid overtime and usually aren’t scheduled for those times.

3) Reed Hill Drainage District:

Peter Sorgi, Manager for Jewett Holmwood LLC submitted a petition to establish a drainage district in the Reed Hill Subdivision. Included in the submission was a Map, Plan and Report and a short environmental assessment (SEQRA) form. The Town Attorney informed Mr. Sorgi that the environmental assessment form needs to be resubmitted with correct information. Once the Town accepts the petition, a public hearing will be set. Discussion took place as to how the district would be taxed. Options are: 1) Ad Valorum which is based on assessed value; 2) property frontage, whereby each foot of frontage would be charged a set rate; and 3) by parcel, whereby every parcel in the drainage district would be taxed the same amount. Mr. Sorgi stated he would be agreeable to a per-lot taxation rather than Ad Valorum or frontage based.

4) Town Website Hosting:

Robert Goller, Town Historian and Webmaster, stated that since taking over responsibility for the Town’s website he has made it more consistent and easier to use. Mr. Goller has researched website hosting companies and has narrowed the field to three: 1) Digital Towpath – a NYS consortium that is used by the town of Orchard Park. The annual fee is \$600 and provides workshops and training, along with customer service through SUNY. The shortfall is that they only have six website templates to choose from; 2) Northshore – annual fee of approximately \$455; and 3) Ievolve – our current host. As a government we need more storage space and accessibility than a business would. This will be discussed further at the April work session.

5) Baseball Diamond Project – proposed budget:

Earlier this year the Town Board approved the plan presented by Recreation Director Peggy Cooke to build baseball and softball diamonds at 300 Gleed. The budget presented includes the cost of the backstops, hoods and wings, diamond dirt, concrete, benches, rental of a sod cutter and bulldozer and miscellaneous expenses. The anticipated total expense is \$42,000. To date the Town Board has accepted donations of \$3050. Mrs. Cooke stated there are also pledges to be considered and she would like to be able to collect donations on-line (credit/debit card). She noted that 1) the Town of West Seneca will help with the layout and provide a sod cutter; 2) more fill may be needed since the soil borings are showing a topsoil depth of between 12 and 14 inches. Highway Superintendent David Gunner stated they should build one diamond and see how it comes out, but there may be drainage issues.

Supervisor Jeffe stated that use of the on-line credit/debit payment incurs a fee that the Town would end up paying. She also noted that a capital project still needs to be set up for this venture.

- 6) US Cycling Federation request to hold Bike Race at JP Nicely W. Falls Park:
A request has been made by John Roden on behalf of the US Cycling Federation to hold a youth bicycle race at JP Nicely West Falls Park on Saturday, July 8, 2012 from 10:30am to 12:00 noon. They held the race last year at the same park and according to Recreation Director Peggy Cooke, the event was well organized and there were no issues or conflicts. This will be placed on the 3/26/12 meeting agenda.

- 7) Majors Park Grant Amendment:
In order to use funds from the grant awarded to the Town by the NYS Office of Parks, Recreation and Historic Preservation to build a fence along a section of the park trail leading from South Street into the park, a budget amendment was needed. The Town applied for the amendment which was granted by the State. The next step is for the Town to solicit bids for construction of the fence. This will be placed on the 3/26/12 meeting agenda.

- 8) FEMA - Blakeley Road/Cazenovia Creek
2250 Blakeley Road is in a designated flood plain. The property owner is requesting that the Town apply to FEMA for funding to purchase the property. The Town was asked to consider this in 2009 and at that time did not apply to FEMA. The end result would be the Town owning the property and being responsible for demolishing the house. Councilman Harris asked if the property owner had flood insurance and if so, why would the Town want to get involved. Supervisor Jeffe stated that the FEMA application is very involved and requires, among other things, an appraisal of the property. She suggested that the property owner complete the application, the Town review it and then decide if we want to submit it to FEMA.

- 9) Rezoning Request for 992 Olean Road:
The property owner at 992 Olean Road (SBL#188.01-2-11.11) is requesting a rezoning of his property from A (agriculture) to B1 or B2 (preferably B2). A portion of the property is already zoned B1. 992 Olean is surrounded by R2, B2, A and B1 zoned parcels. This will be placed on the 3/26/12 meeting agenda.

- 10) Aurora Town Library – Quotes for Electric Service upgrades:
The Town received three quotes for the upgrade of the electric panel and breakers at the Main Street library:

Simoncelli Electric 3740 California Road, Orchard Park, NY	\$30,895.00
HDE Electric Inc. 5841 Seneca St., Elma, NY	\$14,495.00
Warning Electrical Services 431 Olean Road, East Aurora, NY	\$11,760.00

Supervisor Jeffe noted that there is approximately \$4,500 remaining in a grant received by the Library to be used toward this work. The Town has ear-marked approximately \$8,000 in the 2012 budget (A1620.422) for the work. The Supervisor asked Pat Blizniak to review the quotes to see if the specs were met.

- 11) 2011 Audit:
In a memo to the Town Board, Supervisor Jeffe noted that there is projected to be a gain in the A (General) fund balance. She is proposing to that the Board set aside or “commit” \$130,000 to a Buildings Account for future use for major building repair or renovation needs. The Supervisor would also like to set aside or “assign” \$30,000 to an Equipment Account for future use for Parks Department or Buildings and Grounds Department equipment needs. According to Supervisor Jeffe “Commitments” require Town Board approval and “Assignments” are at the discretion of the Supervisor. These were once considered “Reserve funds”.

- 12) **Aurora Arsenal's Request to Erect Sheds at Knox Soccer Fields:**
Peter Sorgi, Vice President of the Aurora Arsenal's, is requesting approval to place two (2) sheds at the soccer fields in Knox Farm State Park for use as concessions and storage. Supervisor Jeffe stated that the Arsenal's need to provide more information before the Town can approve the request and Mr. Sorgi needs to meet or speak with David Szuba from NYS Parks to discuss the proposal. Once the Town gives its approval the request is then sent to NYS Parks for final approval. Patrick Blizniak, Superintendent of Building, stated the Arsenal's will need to get a building permit once State approval is received.

- 13) **Art-in-the-Park (Knox Farm State Park):**
Recreation Director Peggy Cooke, in an email to NYS Parks Western District Director Mark Thomas, requested to run the recreation department's summer art program in Knox Farm State Park. The program will take place in the barn which is currently licensed for use by the National Audubon Society. A letter dated March 8, 2012 from NYS Parks serves as the permit needed for this program. Board approval is needed authorizing the Supervisor to sign the permit agreement. This will be placed on the 3/26/12 agenda.

- 14) **Police Advisory Committee (PAC):**
Supervisor Jeffe stated that the Town and Village have reached a tentative agreement on a revised five-year Agreement for Police Services. Final wording is still not in place and for this reason PAC and the Town are requesting additional time (60 day extension) to formalize the extended agreement. At this time the Town does not desire to terminate the agreement with the Village for Police Services.

Martha L. Librock
Town Clerk