



**Town of Aurora
Department of Parks & Recreation**

300 Glead Avenue
East Aurora, New York 14052

recreation@townofaurora.com
www.aurorarec.com

6A

To: Town Board
From: Chris Musshafen
Date: 8/22/2018
Re: Budget Line Increase Request

Approval is requested to increase the lines listed below to reflect the additional revenue generated by participation in programs.

Increase Line	Description	Amount Increased	New Balance
A00-2057-0000-0000 ✓	Art/Theater/Dance ✓	\$ 1,283.00 ✓	\$ 5,783.00 ✓
A00-7310-0400-0001	Youth Vendor	\$ 1,283.00	\$ 10,813.00

-1030.27



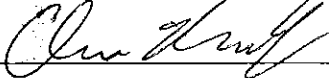
6B

BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than \$750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under the **responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made **PRIOR** to the expenditure.
- **All budget transfers must be submitted to the Supervisor's Office using this form.**

Department Head Name (printed): Chris Musshafen

Signature:  Date: 8/22/18

I am requesting the following budget transfer(s):

1. \$ 125.00 From (account number): A00-7140-0440-0000 ✓ Current Balance \$2,007.92 ✓
 To (account number): A00-7560-0411-0002 ✓ New Balance \$125.00 ~~0~~
 Reason: We were required to rent a port-a-jon this year.

2. \$ 1,030.73 From (account number): A00-7205-0100-0000 ✓ Current Balance \$2050.77 ✓
 To (account number): A00-7310-0400-0001 ✓ New Balance \$2,529.00 4.46 ✓
 Reason: Cover cost of instructor.

3. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ New Balance _____
 Reason: _____

Approvals:
 Supervisor Signature: _____ Date: _____
 Town Board Approval Meeting Date: _____ Action #: _____

6C



BUDGET TRANSFER REQUEST FORM

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Department Head Name (printed): DAVID GUNNER

Signature:  Date: 8/23/18

I am requesting the following budget transfer(s):

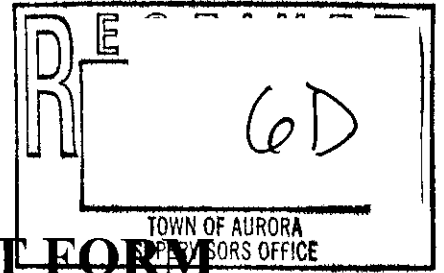
1. \$ 3475.00 From (account number): DB 5112.413 Current Balance 3475.42
 To (account number): DB 5112.433 New Balance -1,079.73
 Reason: _____

2. \$ 10,000.00 From (account number): DB 5130.432 Current Balance 17,513.23
 To (account number): DB 5112.433 New Balance -1,079.73
 Reason: _____

3. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ New Balance _____
 Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____
 Town Board Approval Meeting Date: _____ Action #: _____



BUDGET TRANSFER REQUEST FORM

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Department Head Name (printed): David Bunner

Signature: [Signature] Date: 8/10/18

I am requesting the following budget transfer(s):

1. \$ 2,742 From (account number): DB 5110.100 ✓ Current Balance \$102,732.86 ✓
 To (account number): DB 5110.141 ✓ New Balance \$ ~~99,990.86~~ ✓

Reason: There were more general repairs this year due to a rough winter.

2. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ New Balance _____

Reason: _____

3. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ New Balance _____

Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____
 Town Board Approval Meeting Date: _____ Action #: _____

SUPERVISOR
James J. Bach
(716) 652-7590
jjeffe@townofaurora.com



town

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TOWN OF AURORA
Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

August 13, 2018

To: Town Board
Re: Request to Surplus Everest Plow Wing

Please approve the surplus of a 2000 Everest Plow Wing, Inventory #1194. It is rotted out and no longer serviceable.

Thank you,

A handwritten signature in cursive script, appearing to read "Elizabeth Deveso".

Elizabeth Deveso
Highway Secretary

SUPERVISOR
James J. Bach
(716) 652-7590
jjeffe@townofaurora.com



GF

.ERK
rock
3280
www.townofaurora.com

TOWN OF AURORA
Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

August 14, 2018

August 14, 2018
To: Town Board Members

I respectfully request that the Town Board change Kyle Olday's work classification from seasonal part-time to regular part-time, effective October 8th, 2018.

Sincerely,

A handwritten signature in cursive script, appearing to read "Elizabeth Deveso".

Elizabeth Deveso
Town of Aurora Highway Secretary

Laborer PT Seasonal to
Laborer RPT
RxA.

66

TOWN OF AURORA

300 GLEED AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

FAX (716) 652-3507

MEMO

TO: Supervisor Bach and the Town Board
FROM: William R. Kramer, Code Enforcement Officer
DATE: August 23, 2018

=====

I respectfully request that the Town Board approve the hiring of Jennifer Calkins, 2117 Grover Rd, West Falls, as the Clerk Part Time in the building department. Her starting salary is \$13.50 and she will start September 4, 2018.

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



GH

CLERK
J. Librock
(716) 652-3280
www.townofaurora.com

TOWN OF AURORA

Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS

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Charles D. Snyder
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chris@townofaurora.com

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TOWN JUSTICE
Jeffrey P. Markello
Anthony DiFilippo IV

HISTORIAN
Robert L. Goller
(716) 652-7944
historian@townofaurora.com

FAX: (716) 652-3507
NYS Relay Number:
1(800) 662-1220

*This institution is an equal
opportunity provider and employer.*

August 28, 2018

Chester J. Popiolkowski, President
Lancaster Volunteer Ambulance Corps., Inc.
c/o Pinsky Law Group PLLC
5789 Widewaters Pkwy.
Syracuse, NY 13214

Dear Mr. Popiolkowski:

This letter is in response to the request by the Lancaster Ambulance Corps., Inc. for a letter of support in response to your efforts to obtain a Certificate of Need ("CON") to operate in the Town of Alden, including the Village of Alden, Erie County, New York.

We understand the definition of "public need" which was provided to us in the letter of solicitation from Lancaster Volunteer Ambulance Corps., Inc. We believe that the services you provide satisfy the requirement for "public need".

The Town of Aurora Town Board would like to go on record that we support the application of the Lancaster Ambulance Corps., Inc., to service in the Town of Alden, including the Village of Alden.

Very truly yours,

James J. Bach
Supervisor

TOWN OF AURORA DOG CONTROL REPORT

Jun-18

7A

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	NYSP	TOTAL CALLS
Attack/Fighting				
Barking	1			
Bites	1			
Cats	3			
Damage by Dogs				
Dangerous Dogs				
Deceased Dogs				
Found Dogs	2			
Injured/Sick				
Licensing				
Loose/Unleashed Dogs	10			
Lost Dogs	4			
Miscellaneous Calls				
Mutual Aid				
MVC-Dogs/Cats				
Other Animals				
Threatening Dogs				
Welfare				
TOTAL	21			21

IMPOUNDMENTS:

DATE	BREED	STREET	AMOUNT
6/6/2018	Labrador	East Main	\$25
6/9/2018	Golden Retriever	EAPD Station	\$85
6/9/2018	Golden Retriever	EAPD Station	\$50
		TOTAL	\$160

COURT: None



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

713

To: Mayor Mercurio & Village Board; Supervisor Bach & Town Board

From: Shane Krieger, Chief of Police

Date: 08222018

Re: Monthly Report -July 2018

General Information

- Three candidates were interviewed for the open police officer position. Will select the top individual and move forward in August.
- July is this departments and the community's busiest month when it comes to special events. Our large events went smoothly this month and the use of the orange and white water filled barriers makes the closed streets safer for everyone attending. The DPW and EAFD have done a great job in placing and filling the barriers.

Training:

- Lt Suttell will be restarting the department's monthly training going forward in August.

Meetings:

In addition to Village Board, Town Board and Staff meetings I also attended the following:

- Attended New York State Association of Chiefs of Police Conference and Training



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

Special Events

July 3rd Parade & Fireworks – Large crowds at parade and fireworks. Nothing out of the ordinary to report from the event. Need to have second AMR ambulance at Hamlin Park in the future.

Polo at Knox Park (7/21) – Patrols checked area and had no issues to report.

Rotary Party (7/27) – Well behaved crowd and one (1) noise complaint regarding loud music.

EA Chamber of Commerce Street Festival (7/28) – Heavy traffic in detour areas, patrols needed Bach's towing to assist in removing a couple vehicles from Main St at time of closure.

EA Carriage Drive & Competition at Knox Park (7/29) – No direct actions from this department.



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

Statistics

Activity	Village	Out Side of Village	Total (YTD)
Police calls	1,023(6,701)	655(4,329)	1,672(11,030)
Fire/EMS calls			413(2,761)
Response Time	2.1 minutes	2.5 minutes	
Property Damage Acc	12	15	27(202)
Injury Accidents	6/0 Fatal	2/0 Fatal	8 (39)0(Fatal)
Leaving Scene Acc	5	4	9(37)
Arrests-Individuals	13	9	22(127)
Crimes-Persons	5	4	9(43)
Crimes-Drugs	2	1	3(23)
Crimes-Property	14	6	20(98)
Burglary/Trespass	1	0	1(7)
S&R-Lic/Reg	4	5	9(45)
DWI	3	1	4(20)
Warrant Arrests	0	1	1(6)
Traffic Tickets	48 (300)	50 (333)	98 (633)
Parking Tickets			11(205)
Domestics	4(14)	5(16)	9(30)
9.41 Mental Health Charge	2(4)	2(9)	4 (13)



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

Arrests / Investigations

- Besides the arrests and reported crimes in the above chart, Officers also investigated the following:
 - A Willardshire Rd. residence was burglarized during the day in July with little evidence to follow up. Five days later a resident on Lewis Rd. reported a suspicious incident where a vehicle pulled into her driveway and the operator asked for water for his overheating vehicle. The resident thought the situation did not appear right and denied the operator and called 911. With the description we obtained we sent it out to surrounding agencies. Later that night Tonawanda Police came across a vehicle matching our vehicle and it appeared to have stolen property in it. Detective Longboat, working with detectives from several other agencies, have identified property from the vehicle from the Willardshire Rd. burglary as well as burglaries from Wyoming County, Lewiston and Lockport. The investigation is ongoing into these well traveled burglars.
 - Officers assisted EMS in administering Narcan on two separate overdose situations. Both times the subjects were revived and transported to area hospitals.

7D

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: JULY 2018

ADMINISTRATIVE:

Reports:

- We have 12,227 members registered in our recreation system
- We had 450 individual program registrations in the month of July
- We generated \$16,433 in July sales
- Credit card purchases totaled 52% (86% on-line, 14% office)
 - 2017 to 2018 comparison:
 - Total sales from 1/1/17 – 7/31/17 \$158,821
 - Total sales from 1/1/18 – 7/31/18 \$163,613

Our summer has been going very well. Despite all the repairs needed on the pool, we are on pace to make our budgeted revenue. We will be closing down on August 24th and will be doing some end of season maintenance that we were not able to do while open.

Our bicentennial 3rd of July celebration was awesome! A big thank you goes out to all our additional staff and volunteers we had on the parade route. They really helped keep our largest parade moving!

EAST sent 18 swimmers to Niagara Championships this year. We also moved up one spot in the rankings to hit 16th!

Submitted by: Chris Musshafen, Director of Recreation and Aquatics