

SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590
jjeffe@townofaurora.com



5A
CLERK
ROCK
2-3280
[ra.com](http://www.townofaurora.com)

TOWN OF AURORA

300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

November 7, 2013

To: Town Board
From: Jolene Jaffe
Re: Preliminary Budget Changes

Below is a list of the few remaining changes to the Preliminary Budget. Most are due to additional data received by the Town.

- Taxable Valuation after SCAR (Small Claim Assessment Review) as of 10/30/12
 - Town Outside Village changed from \$310,146,117 to \$310,080,617
 - General changed from \$511,756,402 to \$511,679,227
- Added Town of Aurora Delinquent Water Bill of \$172.47
- Added Aurora-Colden Fire District Amount To Be Raised to \$289,638.
- Changed South Wales Fire District Amount To Be Raised to \$145,856.
- Increased A2455 Gas Well Commission revenue by \$1500 to \$5500 based on the fact we expect production to increase after a cleaning of the well.
- Changed SG8160.401 to reflect estimated new amounts to be provided in late November.
- Added A1970 CDBG Grant Match in the amount of \$1500 (as required for grant application)

I request the Town Board's approval of the above changes which do not change the bottom line.

Then we can adopt the budget as amended.

Please let me know if you have any questions.



**CONESTOGA-ROVERS
& ASSOCIATES**

285 Delaware Avenue, Suite 500, Buffalo, New York 14202
Telephone: 716-856-2142 Facsimile: 716-856-2160
www.cra-world.com

5C

October 18, 2012

Reference No. 630906

Jolene M. Jeffe
Supervisor
Town of Aurora
5 South Grove Street
East Aurora, New York 14052

Dear Ms. Jeffe:

Re: Engineering Services Proposal
Reed Hill Subdivision
Public Improvement Permit - Construction Inspection
Extension of Services Originally Authorized

CRA Infrastructure & Engineering, Inc. (CRA) is requesting an increase in the authorization for providing construction inspection services on the above-referenced Public Improvement Permit (PIP) project.

The Town Board authorized CRA to provide construction inspection services for the referenced subdivision in October of 2011, in accordance with our proposal dated October 17, 2011 (copy attached).

Reed Hill Subdivision construction commenced in the fall of 2011, was suspended for much of the winter season, and resumed this spring. Inspection has occurred intermittently since spring, as necessary to inspect facilities that will ultimately be turned over to the Town. At present, road curbs and paving have been completed through the binder course, along with significant drainage facilities work; however, significant construction remains to be completed, including:

1. Installing the 8-inch waterline (all piping, hydrants, valves, thrust blocks, and restraints)
2. Testing of all waterlines (pressure test, disinfection, flushing)
3. Tie-in to existing Erie County waterline, cut across the entire width of Jewett Holmwood Road
4. Excavating Detention Area A and installing outlet structure and piping (seed and stabilize area)
5. Replacing Outfall Structure at Detention Area B (existing missing weir)
6. Cleaning and patching with mortar all catch basins and storm manholes
7. Installing rip-rap at outlet of Detention Areas A and B
8. Installing sand filter in swale on west cul-de-sac



October 18, 2012

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Reference No. 630906

9. Cleaning and flushing 24-inch HDPE storm sewer out of manhole #2 going into storm sewer #5
10. Topsoil and seed all right-of-ways from street to woods to stabilize the area
11. Topsoil and seed both cul-de-sac centers
12. Installing top asphalt surface for the entire road
13. Installing rip-rap around the twin 36-inch pipes by the west cul-de-sac
14. Seeding all stockpiles
15. Installing all rear yard drainage (swales, piping)
16. Vacuuming all storm water swirl chambers
17. Fixing/replacing any cracked concrete gutter curbs
18. Removing temporary sediment control practices, once all areas have established permanent vegetation

According to the developer's Attorney, as discussed at the Town Board work session on October 16, 2012, the developer intends to complete all construction work and seek dedication of the subdivision before the end of November this year.

As of the end of September, inspection fees invoiced to the Town have totaled approximately \$48,215. Our original authorization per our October 17, 2011 proposal was for \$49,000, against a PIP deposit made by the developer of \$58,735.

Based on the assumption of work being completed by the end of November 2012, remaining inspection time is estimated at 9 weeks x 40 hours per week, or 360 man-hours maximum. At the agreed upon 2011 billing rate of \$85/hour, plus an allowance of 10% for miscellaneous personnel costs, additional inspection for October and November would total approximately \$33,000.

Therefore, we respectfully request the Town's authorization to continue inspection of the project at an additional cost not-to-exceed \$33,000 (for a total of \$49,000 + \$33,000 = \$82,000). Further, we recommend that the Town request an increase in the developer's PIP inspection deposit of \$23,265 (\$23,265 + original deposit of \$58,735 = \$82,000) to cover the Town's inspection expense. Per our original proposal, only the exact number of man-hours expended by personnel working on this project will be invoiced, and any remaining unspent inspection deposit can be returned to the developer upon completion and acceptance of the project.

Should you find the above scope of work and fee acceptable, please endorse the attached Standard Terms for Professional Services and return a copy to us for our files.



**CONESTOGA-ROVERS
& ASSOCIATES**

October 18, 2012

- 3 -

Reference No. 630906

Please contact us should you have any questions.

Yours truly,

CRA INFRASTRUCTURE & ENGINEERING, INC.

Daniel J. Kolkmann
Construction Manager

DJK/las/002

Attachments

c.c.: Robert Hill - Jewett Holmwood LLC
Peter J. Sorgi, Esq. - Hopkins & Sorgi, PLLC
Bryan T. Smith, P.E. - CRA

SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590
jjeffe@townofaurora.com



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JK
JK
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pm

TOWN OF AURORA

300 Gleed Ave, East Aurora, NY 14052

www.townofaurora.com

MEMO

To: Town Board

From: Nicole Serra, Bookkeeper

RE: Majors Park Gas Wells

DATE: 10/30/12

I am requesting the approval of having the gas wells serviced in Majors Park/Hubbard Road. Normally, this is done every three years. The last time these two wells were serviced was 2005. We have noticed the production rate has not been good for some time now. Our gas wells are long overdue for a clean out.

Cost is \$2,000 total for both wells. Please approve Kabel's Gas Service, Inc. to perform the work.

Additionally, a budget transfer is needed to cover the cost of this service. Please approve a budget transfer of \$1,000. The funds will come from A1990 Contingent Account and transferred into A 1620.0446 Gas Well Maintenance.

Thank you for your prompt approval on these requests.

Budget Transfer Request Form

All budget transfers must be submitted to the Supervisor's Office using this form. Budget transfers should be made PRIOR to the expenditure. By law, individual budget lines should never go negative. Although occasional, unplanned overages cannot be avoided, such occurrences should be rare. The required approval will be obtained by the Supervisor's Office.

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.

Department Head Name (printed): Jolene Jeffe

Signature: [Signature] Date: 11/7/12

I am requesting the following budget transfer(s):

1. (Amount) \$ 2000 From (account number) A 1090 Contingent

To: (account number) A 1620.446 Gas well maintenance

Reason: for well cleanout - hasn't been done since 2005

2. (Amount) _____ From (account number) _____

To: (account number) _____

Reason: _____

3. (Amount) _____ From (account number) _____

To: (account number) _____

Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____

Town Board Approval Required: Action # _____ Date: _____

Transfer Complete: _____ Date: _____
(Book keeper initials)

SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590
jjeffe@townofaurora.com



townclerk

6C

TOWN OF AURORA

5 South Grove Street, East Aurora, NY 14052

www.townofaurora.com

MEMO

To: Town Board

From: Nicole Serra

RE: Delinquent Water Bills (Town of Aurora)

DATE: 10/19/12

Per the request from the Town of Aurora, in accordance with Town Law Article 12 Section 198, please add the following to the Erie County Tax Roll for non-payment of water bills (Water Improvement Area 7) at this location:

SBL#176.00-2-16 Timothy Cordier 1328 Cook Road \$172.47

The house is vacant.

UNPAID WATER FOR 2012

328 COOK RD TIMOTHY CORDIER

176.00-2-16

(HOUSE VACANT)

UNPAID AMOUNT \$\$172.47

6D



Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board
From: Martha Librock, Town Clerk
Date: October 31, 2012
Re: Justice Court Audit Resolution

The Uniform Justice Court Act requires the Town Board to adopt a resolution noting that the 2011 Justice Court records were audited and the results of the audit presented to the Board:

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires every justice of a village or town to submit his records and docket to the auditing board of said village or town; and

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that Justice Court records shall be examined and audited by said auditing board or a certified public accountant.

NOW, THEREFORE BE IT RESOLVED that the audit and examination of the records of the Aurora Town Justices for the year ended December 31, 2011 was performed by the auditing firm of Drescher & Malecki LLP; and

BE IT FURTHER RESOLVED that the findings of said audit and examination were presented to the Town Board of the Town of Aurora.

(Note: the report of audit of the 2011 Justice Court records was presented to the Town on 3/19/12 Drescher & Malecki, LLP)



TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

300 Gleed Ave.
East Aurora, New York 14052
Office (716) 652-8866
Fax (716) 652-5646

GE

To: Town Board
From: Peggy Cooke
Date: 10/31/12
Re: New Program

Approval is requested to offer a new adult program - Pickle Ball. We will utilize the Gleed Ave gym. The flier and budget are attached.

ADULT pickleball

Pickleball for adults will be played "just for fun". The sport of Pickleball is a hybrid version of badminton, ping pong, and tennis. Equipment provided, sneakers required.

DATE: Monday evenings - November 19 - May 20
No Class Dec 24, 31

WHERE: 300 Gleed Avenue Gym
Enter from rear entrance door #5

TIME: 7:00 - 9:00 PM

FOR: Age 18 and Older

SUPERVISOR: Donna Learn

COST: \$15.00 Residents
\$20.00 Non-Residents

REGISTRATION: Please mail or bring registration form and fee payable to:
Town of Aurora Recreation, 300 Gleed Avenue, E. Aurora, NY 14052

2012 ADULT PICKLEBALL REGISTRATION FORM

NAME _____

ADDRESS _____

HOME PHONE _____ CELL PHONE _____ EMERG. _____

E-MAIL ADDRESS _____

ANY MEDICAL INFO WE SHOULD BE AWARE OF _____

RELEASE: I hereby release the Town of Aurora and employees and/or volunteers and staff from any responsibility or liability in connection with this activity.

SIGNATURE _____ DATE _____

ADPICKLE12 \$15.00 Residents/\$20.00 Non-Residents

Town of Aurora Parks and Recreation

Adult Pickle Ball

Revenue		Account
Pickle Ball 12 players x \$15	\$ 180.00	
Total Revenue	\$ 180.00	A2052

Expenses		
Staff - Elaine organizing only	\$ -	
Volunteer supervisor	\$ -	
Equipment - group has equip	\$ -	
Total Expenses	\$ -	

SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590



GF

TOWN OF AURORA

5 South Grove Street, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS

November 2, 2013

Jeffrey T. Harris

jharris@townofaurora.com

James F. Collins

jcollins@townofaurora.com

James J. Bach

jbach@townofaurora.com

Susan A. Friess

sfriess@townofaurora.com

SUPT. OF HIGHWAYS

David M. Gunner

(716) 652-4050

highway@townofaurora.com

RECEIVER OF TAXES

Barbara Halt

(716) 652-7596

tax@townofaurora.com

SUPT. OF BUILDING

Patrick J. Blizniak

(716) 652-7591

building@townofaurora.com

ASSESSOR

Thelma Hornberger

assessor@townofaurora.com

(716) 652-0011

DIR. OF RECREATION

Peggy M. Cooke

To: Town Board Members

I respectfully request that the Town Board approve of 2 Parks employees Mike Bove & Paul Kielich) to attend the Turf & Grounds Exposition. The Cost is \$30.00 each to be paid out of ~~A 7189.44~~ Parks Supplies.

7110.424 Change Per D. Gunner.

I believe that this will be a good opportunity for us as we prepare are upcoming capital improvement plan. They will be attending 1 day November 15, 2012. They will be authorized to take a Town Pickup to the event and no overtime will be incurred.

Sincerely,

A handwritten signature in black ink, appearing to be "D. Gunner", written over a large, stylized circular flourish.

David M. Gunner
Superintendent Of Highways
Parks Director



**CONESTOGA-ROVERS
& ASSOCIATES**

285 Delaware Avenue, Suite 5
Telephone: 716-856-2142 Fax:
www.CRAworld.com

69

October 19, 2012

Reference No. 630813

Ms. Jolene Jeffe
Town of Aurora
5 South Grove Street
East Aurora, New York 14052

Dear Ms. Jeffe:

Re: Town of Aurora
300 Glead Avenue Town Hall Building Renovations
Contract No. 05G

Enclosed are two copies of Application/Certification for Payment No. 6 for NewCal Construction, Inc. in the amount of \$30,504.06 covering the period from August 28, 2012 through October 3, 2012. This project is approximately 95% complete.

Payment is recommended in accordance with the provisions of the Contract.

Also enclosed are one copy of the Town of Aurora voucher and one set of Certified Payroll records for the noted period.

Yours truly,

CRA INFRASTRUCTURE
& ENGINEERING, INC.

Michael T. Marino, P.E.
Project Manager

MTM/des/630813-Jeffe-NewCal-App 6
Encl.

c.c.: Mr. Ron Roberts, NewCal Construction, Inc.
Ms. Martha Librock, Town of Aurora
Mr. Chuck Snyder, Town of Aurora
Mr. Dick Glover, Town of Aurora
Bryan T. Smith, P. E., CRA
File: 630813, CO/Payments

Equal
Employment
Opportunity Employer

REGISTERED COMPANY FOR
ISO 9001
ENGINEERING DESIGN

CONTINUATION PAGE

PROJECT: TABR APPLICATION #: 6
 Glead Ave Building Renovation DATE OF APPLICATION: 10/03/2012
 Payment Application containing Contractor's signature is attached. PERIOD THRU: 10/03/2012
 PROJECT #s: #630813

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
CO#1	REPLACE FRONT CARPET	\$15,703.02	\$13,347.57	\$2,355.45	\$0.00	\$15,703.02	\$0.00	100%	
CO#2	Finish and Install Countertops and BONDING AND INSURANCE	\$31,963.37	\$31,963.37	\$0.00	\$0.00	\$31,963.37	\$0.00	100%	
01001		\$17,712.40	\$17,712.40	\$0.00	\$0.00	\$17,712.40	\$0.00	100%	
01002	ALLOWANCE	\$15,000.00	\$11,412.70	\$3,587.30	\$0.00	\$15,000.00	\$0.00	100%	
01003	SUBMITTALS	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	100%	
01004	SUPERVISION	\$8,360.00	\$7,355.80	\$1,004.20	\$0.00	\$8,360.00	\$0.00	100%	
01380	PHOTOS	\$500.00	\$440.00	\$60.00	\$0.00	\$500.00	\$0.00	100%	
01700	CLOSE-OUTS	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	0%	
02050	DEMO AND REMOVAL	\$25,200.00	\$25,200.00	\$0.00	\$0.00	\$25,200.00	\$0.00	100%	
03100	CONCRETE / REBAR	\$24,716.00	\$24,716.00	\$0.00	\$0.00	\$24,716.00	\$0.00	100%	
05500	METAL FABRICATION	\$16,841.00	\$0.00	\$16,841.00	\$0.00	\$16,841.00	\$0.00	100%	
06114	WOOD BLOCKING	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	100%	
06210	ARCHITECTURAL WOODWORK	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	100%	
07900	JOINT SEALER	\$350.00	\$315.00	\$35.00	\$0.00	\$350.00	\$0.00	100%	
08110	STEEL DOORS AND	\$28,750.00	\$28,750.00	\$0.00	\$0.00	\$28,750.00	\$0.00	100%	
08410	ALUMINUM ENTRANCE AND	\$15,372.50	\$14,603.88	\$768.62	\$0.00	\$15,372.50	\$0.00	100%	
09260	GYP SUM BOARD AND METAL	\$38,000.00	\$38,000.00	\$0.00	\$0.00	\$38,000.00	\$0.00	100%	
09511	SUSPENDED CEILING	\$38,218.50	\$37,454.13	\$764.37	\$0.00	\$38,218.50	\$0.00	100%	
09680	CARPET AND BASE	\$39,215.00	\$39,215.00	\$0.00	\$0.00	\$39,215.00	\$0.00	100%	
09900	PAINTING	\$15,180.00	\$12,144.00	\$3,036.00	\$0.00	\$15,180.00	\$0.00	100%	
10155	TOILET COMPARTMENTS	\$3,658.60	\$0.00	\$3,658.60	\$0.00	\$3,658.60	\$0.00	100%	
	TOTALS	\$340,490.39	\$307,630.85	\$32,109.54	\$0.00	\$339,740.39	\$750.00	99%	



**CONESTOGA-ROVERS
& ASSOCIATES**

285 Delaware Avenue, Suite 500, Buffalo, New York 14202
Telephone: 716-856-2142 Facsimile: 716-856-2160
www.CRAworld.com

November 2, 2012

Reference No. 630813

Ms. Jolene Jeffe
Town of Aurora
5 South Grove Street
East Aurora, New York 14052

Dear Ms. Jeffe:

Re: Town of Aurora
300 Gleed Avenue Town Hall Building Renovations
Contract No. 05G

Enclosed are two copies of Application/Certification for Payment No. 7 for NewCal Construction, Inc. in the amount of \$13,188.39 covering the period from October 4, 2012 through October 23, 2012. This project is approximately 95% complete.

Payment is recommended in accordance with the provisions of the Contract.

Also enclosed are one copy of the Town of Aurora voucher and one set of Certified Payroll records for the noted period.

Yours truly,

CRA INFRASTRUCTURE
& ENGINEERING, INC.

Daniel J. Kolkmann
Construction Manager

DJK/des/630813-Jeffe-NewCal-App 7
Encl.

c.c.: Mr. Ron Roberts, NewCal Construction, Inc.
Ms. Martha Librock, Town of Aurora
Mr. Chuck Snyder, Town of Aurora
Mr. Dick Glover, Town of Aurora
Bryan T. Smith, P. E., CRA
File: 630813, CO/Payments

Equal
Employment
Opportunity Employer

REGISTERED COMPANY FOR
ISO 9001
ENGINEERING DESIGN

PAYMENT APPLICATION

TO: Town of Aurora
 300 Glead Ave
 East Aurora, New York 14052
 Attn:

PROJECT NAME AND LOCATION:
 TABR
 Glead Ave Building Renovation
 300 Glead Ave
 East Aurora, New York 14052

FROM: NewCal Construction Inc.
 10994 Tinkham Road
 Darien, New York 14040

ARCHITECT:

APPLICATION # 7 **Distribution to:**
PERIOD THRU: 10/23/2012 OWNER
PROJECT #s: #630813 ARCHITECT
DATE OF CONTRACT: 04/12/2012 CONTRACTOR

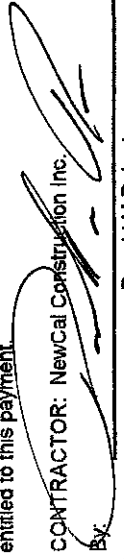
CONTRACTOR'S SUMMARY OF WORK


Application is made for payment as shown below. Continuation Page is attached.

1. CONTRACT AMOUNT		\$292,824.00
2. SUM OF ALL CHANGE ORDERS		\$61,548.91
3. CURRENT CONTRACT AMOUNT	(Line 1 +/- 2)	\$354,372.91
4. TOTAL COMPLETED AND STORED		\$353,622.91
5. RETAINAGE:		
a. 5.00% of Completed Work		\$17,681.15
b. 5.00% of Material Stored		\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)		\$17,681.15
6. TOTAL COMPLETED AND STORED LESS RETAINAGE		\$335,941.76
7. LESS PREVIOUS PAYMENT APPLICATIONS		\$322,753.37
8. PAYMENT DUE		\$13,188.39
9. BALANCE TO COMPLETION		\$18,431.15
	(Line 3 minus Line 6)	

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$47,666.39	\$0.00
Total approved this month	\$13,882.52	\$0.00
TOTALS	\$61,548.91	\$0.00
NET CHANGES	\$61,548.91	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.


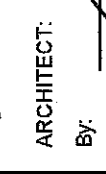
CONTRACTOR: NewCal Construction Inc.
 By:  Date: 10/23/12
 Ronald M Roberts

State of: New York day of October 2012
 County of: Genesee
 Subscribed and sworn to before me this 23rd day of October 2012
 Notary Public: 
 My Commission Expires: Jan 19, 2014
 Alice E. Calmes
 Notary Public, State of New York
 Qualified in Genesee County
 My Commission Expires Jan. 19, 2014

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT \$13,188.39
 (If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:  Date: 11/2/12
 By: 
 Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: TABR
 Gleed Ave Building Renovation
 APPLICATION #: 7
 DATE OF APPLICATION: 10/23/2012
 PERIOD THRU: 10/23/2012
 PROJECT #s: #630813

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	% COMP. (G / C)					
CO#1	REPLPAC FRONT CARPET	\$15,703.02	\$15,703.02	\$0.00	\$0.00	\$0.00	\$15,703.02	\$0.00	
CO#2	Furnish and Install Countertops and Gutter Repair	\$31,963.37	\$31,963.37	\$0.00	\$0.00	\$0.00	\$31,963.37	\$0.00	
CO#3	BONDING AND INSURANCE	\$13,882.52	\$0.00	\$13,882.52	\$0.00	\$0.00	\$13,882.52	\$0.00	
01001	ALLOWANCE	\$17,712.40	\$17,712.40	\$0.00	\$0.00	\$0.00	\$17,712.40	\$0.00	
01002	SUBMITTALS	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	
01003	SUPERVISION	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	
01004	PHOTOS	\$8,360.00	\$8,360.00	\$0.00	\$0.00	\$0.00	\$8,360.00	\$0.00	
01380	CLOSE-OUTS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	
01700	DEMO AND REMOVAL	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	
02050	CONCRETE / REBAR	\$25,200.00	\$25,200.00	\$0.00	\$0.00	\$0.00	\$25,200.00	\$0.00	
03100	METAL FABRICATION	\$24,716.00	\$24,716.00	\$0.00	\$0.00	\$0.00	\$24,716.00	\$0.00	
05500	WOOD BLOCKING	\$16,841.00	\$16,841.00	\$0.00	\$0.00	\$0.00	\$16,841.00	\$0.00	
06114	ARCHITECTURAL WOODWORK	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	
06210	JOINT SEALER	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	
07900	STEEL DOORS AND ALUMINUM ENTRANCE AND GYPSUM BOARD AND METAL SUSPENDED CEILING	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	
08110	CARPET AND BASE PAINTING	\$28,750.00	\$28,750.00	\$0.00	\$0.00	\$0.00	\$28,750.00	\$0.00	
08410	TOILET COMPARTMENTS	\$15,372.50	\$15,372.50	\$0.00	\$0.00	\$0.00	\$15,372.50	\$0.00	
09260		\$38,000.00	\$38,000.00	\$0.00	\$0.00	\$0.00	\$38,000.00	\$0.00	
09511		\$38,218.50	\$38,218.50	\$0.00	\$0.00	\$0.00	\$38,218.50	\$0.00	
09680		\$39,215.00	\$39,215.00	\$0.00	\$0.00	\$0.00	\$39,215.00	\$0.00	
09900		\$15,180.00	\$15,180.00	\$0.00	\$0.00	\$0.00	\$15,180.00	\$0.00	
10155		\$3,658.60	\$3,658.60	\$0.00	\$0.00	\$0.00	\$3,658.60	\$0.00	
TOTALS		\$354,372.91	\$339,740.39	\$13,882.52	\$0.00	\$353,622.91	\$750.00	99%	



GH

Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board
From: Martha Librock
Date: November 8, 2012
Re: Payment Request – Kiercom

Please approve payment no. 3 to Kiercom Communications, Inc. in the amount of \$6970.00 – balance due on initial cabling for the Gleed renovation project.

Also, approval is requested for payment no. 4 to Kiercom Communications, Inc., in the amount of \$1,985.00 for change order no. 1 – additional data drops and phone equipment for the Gleed renovation project.

Kiercom Communications Inc.

11460 Tomarsue Dr.
 Marilla, NY 14102
 716-818-2327 (W)
 mikek@kiercom.com

Invoice

Number: **2373 A**
 Date: **September 14, 2012**

Payment 3

Bill To:

Town of Aurora
 300 Glead Ave.
 East Aurora, NY 14052

Ship To:

Town of Aurora
 300 Glead Ave.
 East Aurora, NY 14052

PO Number	Terms	Project
	15 Days	Cabling Project

Date	Description	Quantity	Rate	Tax	Amount
	As per quote dated June 3, 2012 - This is the initial quote cabling all spaces spec'd in the proposal, 54 cat6 data, 52 cat5 voice and feed cables between spaces.		11,970.00		0.00
	1st install payment.	1.00	5,000.00		5,000.00
	PD 1st install 9/27/12	1.00	(5,000.00)		(5,000.00)
	Original quote work completed. Balance due.	1.00	6,970.00		6,970.00
Sub-Total					\$6,970.00
State Tax 8.75% on 0.00					0.00
Total					\$6,970.00

0 - 30 days	31 - 60 days	61 - 90 days	> 90 days	Total
\$2,155.00	\$6,970.00	\$0.00	\$0.00	\$9,125.00

Payment 4

Kiercom Communications Inc.

11460 Tomarsue Dr.
 Marilla, NY 14102
 716-818-2327 (W)
 mikek@kiercom.com

Invoice

Number: 2386
 Date: October 23, 2012

Bill To:

Town of Aurora
 300 Glead Ave.
 East Aurora, NY 14052

Ship To:

Town of Aurora
 300 Glead Ave.
 East Aurora, NY 14052

PO Number	Terms	Project
	15 Days	Change order

Date	Description	Quantity	Rate	Tax	Amount
Various	This is the first change order to the original job. It consists of 2 data drops at front counter in clerks office, 6 dual drops between field office and court storage, 1416 telephone and a DBM mod for the 1416 phone.	1.00	1,985.00		1,985.00
Sub-Total					\$1,985.00
State Tax 8.75% on 0.00					0.00
Total					\$1,985.00

0 - 30 days	31 - 60 days	61 - 90 days	> 90 days	Total
\$9,180.00	\$6,970.00	\$0.00	\$0.00	\$16,150.00

ERIE COUNTY DEPT. OF SENIOR SERVICES PROGRAM CONTRACT

6I

1. TITLE OF PROGRAM: Congregate Dining
2. BUDGET CATEGORY DESIGNATION: Title III C-1
3. CONTRACT PERIOD: From January 1, 2013 To December 31, 2013
4. TOTAL AMOUNT OF CONTRACT: \$89,719 (Aggregate)

5. ORGANIZATION:

Name: **Town of Aurora**

Mailing Address: The Southside Municipal Center
300 Glead Avenue
East Aurora, New York 14052

Office Phone: (716) 652-7590

Federal I.D. No.: 16-6002169

Executive Director/Administrator: Jolene Jeffe, Town Supervisor

Email: supervisor@townofaurora.com

6. PROGRAM CONTACT:

Name, Title: Kathleen Kleckner, Site Manager

Mailing Address: Town of Aurora Senior Center, 101 King Street
East Aurora, New York 14052

Office Phone: (716) 652-7934

Email:

Budget Transfer Request Form

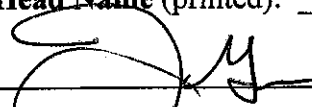
65-1

All budget transfers must be submitted to the Supervisor's Office using this form. Budget transfers should be made PRIOR to the expenditure. By law, individual budget lines should never go negative. Although occasional, unplanned overages cannot be avoided, such occurrences should be rare. The required approval will be obtained by the Supervisor's Office.

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.

Department Head Name (printed): David Gunner

Signature:  Date: 11/5/12

I am requesting the following budget transfer(s):

1. (Amount) 4,953 From (account number) DB 5142.100 - \$ 2,476.5
DB 5148.100 - \$ 2,476.5
To: (account number) DB 5112.433

Reason: The price of asphalt increased

2. (Amount) 14,580 From (account number) DB 5142.100 - \$ 7,290
DB 5148.100 - \$ 7,290
To: (account number) DB 5110.433

Reason: The price of asphalt increased

3. (Amount) _____ From (account number) _____

To: (account number) _____

Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____

Town Board Approval Required: Action # _____ Date: _____

Transfer Complete: _____ Date: _____
(Book keeper initials)

Budget Transfer Request Form

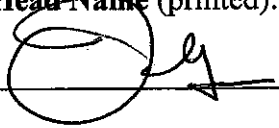
65-2

All budget transfers must be submitted to the Supervisor's Office using this form. Budget transfers should be made PRIOR to the expenditure. By law, individual budget lines should never go negative. Although occasional, unplanned overages cannot be avoided, such occurrences should be rare. The required approval will be obtained by the Supervisor's Office.

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
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- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.

Department Head Name (printed): David Gunner

Signature:  Date: 11/5/12

I am requesting the following budget transfer(s):

1. (Amount) 500 From (account number) DB 5112.413

To: (account number) DB 5110.413

Reason: The project took longer than expected

2. (Amount) 1000 From (account number) DB 5130.420

To: (account number) DB 5110.413

Reason: The road project took longer than expected

3. (Amount) _____ From (account number) _____

To: (account number) ~~DB 5110.413~~

Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____

Town Board Approval Required: Action # _____ Date: _____

Transfer Complete: _____ Date: _____
(Book keeper initials)

Budget Transfer Request Form

GK

All budget transfers must be submitted to the Supervisor's Office using this form should be made PRIOR to the expenditure. By law, individual budget lines should never go negative. Although occasional, unplanned overages cannot be avoided, such occurrences should be rare. The required approval will be obtained by the Supervisor's Office.

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.

Department Head Name (printed): Jolene Jeffe

Signature: [Signature] Date: 11/7/12

I am requesting the following budget transfer(s):

1. (Amount) \$ 10,000 From (account number) 1621.420 Maintenance Contracts Balance - \$ 16,101

To: (account number) 1621.422 Bldg & Grounds

Reason: Parking lot & misc bldg & grounds related to relocation of offices

2. (Amount) _____ From (account number) _____

To: (account number) _____

Reason: _____

3. (Amount) _____ From (account number) _____

To: (account number) _____

Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____

Town Board Approval Required: Action # _____ Date: _____

Transfer Complete: _____ Date: _____
(Book keeper initials)

6L



**CONESTOGA-ROVERS
& ASSOCIATES**

285 Delaware Avenue, Suite 500, Buffalo, New York 14202
Telephone: 716-856-2142 Facsimile: 716-856-2160
www.CRAworld.com

November 6, 2012

Reference No. 630813

Ms. Jolene Jeffe
Town of Aurora
5 South Grove Street
East Aurora, New York 14052

Dear Ms. Jeffe:

Re: Town of Aurora
300 Glead Avenue Town Hall Building Renovations
Contract No. 05P

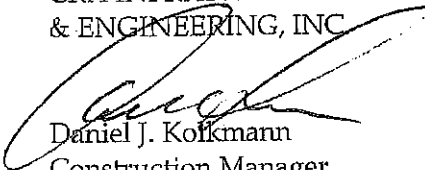
Enclosed are three copies of Application/Certification for Payment No. 5-Final for Ackerman Plumbing, Inc. in the amount of \$2,063.96, covering the period from September 1, 2012 through project completion. This project is now complete.

Payment is recommended in accordance with the provisions of the Contract.

Also enclosed are three copies of the Town of Aurora voucher and one copy each of Contractor's Affidavit for Release of Liens, Contractor's Affidavit for Payment of Debts and Claims, Consent of Surety to Final Payment, 1-year Maintenance Bond, and one set of Certified Payroll records for the noted period.

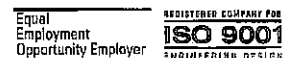
Yours truly,

CRA INFRASTRUCTURE
& ENGINEERING, INC


Daniel J. Korkmann
Construction Manager

DJK/des/630813-Ackerman-App 5-Final
Encl.

c.c.: Mr. Don Johnson, Ackerman Plumbing, Inc.
Ms. Martha Librock, Town of Aurora
Mr. Chuck Snyder, Town of Aurora
Mr. Dick Glover, Town of Aurora
Bryan T. Smith, P. E., CRA
File: 630813, CO/Payments





Application and Certificate for Payment

TO OWNER: Attn: Accounts Payable
Town of Aurora
5 South Grove Street
East Aurora, NY 14052

PROJECT: Town of Aurora
Town Hall Building Renovation
300 Gleed Avenue
East Aurora, NY 14052

FROM CONTRACTOR:
Ackerman Plumbing, Inc.
678 Sheridan Drive
Tonawanda NY 14150

VIA ARCHITECT:
K2 Architecture
10225 Main St
Clarence NY 14031

APPLICATION NO.: 9
PERIOD TO: 10/31/2012

CONTRACT FOR: 05P - Plumbing

CONTRACT DATE: 03/22/2012

PROJECT NOS.: 05P - Plumbing

Distribution to:
OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 38,771.00

2. NET CHANGE BY CHANGE ORDERS \$ 2,760.00

3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 41,531.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 41,279.22

5. RETAINAGE:

- a. 0.00% of Completed Work
(Columns D + E on G703) \$ 0.00
- b. 0.00% of Stored Material
(Column F on G703) \$ 0.00

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 0.00

6. TOTAL EARNED LESS RETAINAGE \$ 41,279.22
(Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 39,215.26
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 2,063.96

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 251.78
(Line 3 minus Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 2,760.00	\$ 0.00
Total approved this month	\$ 0.00	\$ 0.00
TOTAL	\$ 2,760.00	\$ 0.00
NET CHANGES by Change Order	\$ 2,760.00	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

The undersigned, Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: *Carly A. Bonjola, Contractor*

By: _____ Date: 10/15/2012

State of: Florida

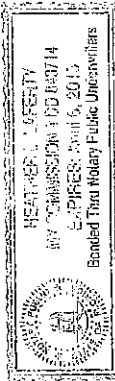
County of: Manatee

Subscribed and sworn to before me this 15th _____

October 2012

Notary Public: Heather L. Laferty

My commission expires: 04/06/13



Heather L. Laferty

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 2,063.96
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: _____

By: _____

Date: 11/6/12

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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TOWN OF AURORA
5 S. GROVE ST., EAST AURORA, NY 14052

7A

RECEIVER
BARBARA A HALT

OF
MONTHLY STATEMENT DATE 11/01/12

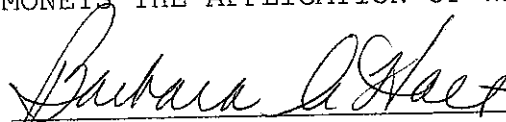
TO: SUPERVISOR, TOWN OF AURORA

PURSUANT TO SECT. 27 SUB.1, OF THE TOWN LAW, I HEREBY MAKE THE FOLLOWING STATEMENT OF ALL FEES AND MONEYS RECEIVED BY ME DURING THE MONTH OF OCT CONNECTION WITH MY OFFICE, EXCEPTING ONLY SUCH FEES AND MONEYS THE APPLICATION AND PAYMENT OF WHICH ARE OTHERWISE PROVIDED FOR BY LAW;

RECEIVED FROM	NATURE OF RECEIPT	AMOUNT
WATER	OCT WATER BILLING	57,321.88
TAX	SCHOOL TAX	13,462,998.90
		14,068.41
TAXES	PENALTIES	
TAXES	FEES	
TAXES	INTEREST	
TAXES		
		13,534,389.19
	TOTAL FEES	

STATE OF NEW YORK)
COUNTY OF ERIE) SS:
TOWN OF AURORA

BARBARA A HALT, BEING DULY SWORN, SAYS THAT SHE IS THE RECEIVER OF TAXES OF THE TOWN OF AURORA; THAT THE FOREGOING IS A FULL AND TRUE STATEMENT OF ALL FEES AND MONEYS RECEIVED BY HER DURING THE MONTH STATED EXCEPTING ONLY FEES AND MONEYS THE APPLICATION OF WHICH ARE OTHERWISE PROVIDED FOR BY LAW.



BARBARA A HALT
RECEIVER OF TAXES
TOWN OF AURORA

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

DIRECTOR'S REPORT

MONTH OF: OCTOBER 2012

7B

ADMINISTRATIVE:

Reports:

- We now have 7,058 members registered in the recreation system
- We had 150 individual program registrations in the month of October
- We generated \$6,739 in October in sales
- Credit card purchases totaled 35% (32% on-line, 3% office)

Parkdale held a Community Fair on October 4th. We had more than 50 families visit our information table – a great way to get the word out about our new location and programs.

21 evergreen trees were planted in Majors Park this past month – 1 near Olean Rd, 2 near the parking lot and 18 trees along the path off South St. Johnson's Nursery brought out beautiful, full, tall trees that should provide privacy within a relatively short period of time, at a very reasonable price. Work also began to install a split rail fence along the parking lot to dress up the entrance. The rain this month and the planting of the trees has caused some damage to the limestone trail, so that work is scheduled to take place as soon as the weather improves.

Don Owens, owner of Earth Dimensions, has graciously offered to produce a map of the trails in Majors Park. We walked all the trails with a GPS so they can produce an accurate map. It should be ready for the Town Board to review in just a few weeks. We will then print the maps and have them available on the kiosk.

The Aktion Clubs of WNY held a conference at the Hearth Stone Manor on October 13th. The conference had break-out sessions to help groups organize new clubs and help existing clubs expand what they offer. I was the speaker for "Recreation Linkages and Experiences". The East Aurora club is the largest and most active in the state, and they are hoping to get other communities around us to start new clubs. The conference was well attended and very well organized.

The Friends of Knox Farm State Park, Inc. hosted the Annual Friends meeting at the Main House on Tuesday, October 23. More than 100 people attended the event, and the state representatives were impressed yet again. The Friends of Knox now have 335 members, making this group one of the largest in the state. This presence has gotten the attention of state representatives, who are now focused on more improvements to the park. The Friends are now managing the Main House rentals, and we have booked 5 weddings for next summer. The Friends hosted a Haunted Ghost Walk on October 28th with Mason Winfield, with more than 100 people in attendance.

PARKS:

The parks department continued with normal maintenance.

Submitted by: Peggy Cooke, Director

Program Sales Report from 10/01/2012 to 10/31/2012

Program Name	Totals
<u>Going Places</u>	\$367.00
Babysitting	\$995.00
Basketball - Women's	\$15.00
Bowling - Parent/Child Tournament	\$30.00
Bowling - Recreational Co-Ed Bowling	\$106.00
Classic Chess Club	\$462.00
EAST - Fall/Winter- Levels 4-10	\$1,990.00
EAST - High School Swimmer	\$0.00
Floor Hockey - Aktion Club	\$220.00
Friday Night Swim	\$90.00
Kickball - Aktion Club - Community Pool Park - Moose Field	\$45.00
Knox Park Field Rental	\$700.00
Knox Park Use Permit	\$80.00
Lifeguard Training & CPR/AED Renewal	\$2.00
Parkdale Garden Club	\$24.00
S.M.I.L.E.	\$60.00
Summer Swim Lessons	\$34.00
Swim Bubbles	\$27.00
Swim Lessons - Fall	\$388.00
Swim Lessons - Water Babies - Fall	\$84.00
Wrestling	\$1,020.00
Totals	\$6,739.00

7c

**TOWN OF AURORA SENIOR CENTER
DIRECTOR'S REPORT
MONTH OF OCTOBER 2012**

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

ADMINISTRATIVE:

Sue Friess and I attended the Dept. of Senior Services public hearing at the Hamburg Senior Center on Oct. 24th. We were introduced to the new Commissioner, Dr. Grant, and the new Nutrition Director, Sharon Thayer, and they spoke about the future. Sharon is discontinuing the weekend meals to meet budget constraints. That is a disappointment for many and we hope that down the road they may revive the program. We also heard about transportation issues with the ever increasing population of seniors. One issue is the lack of wheelchair vans for many communities. They did speak about the possibility of the new vans having wheelchair access. The meeting was very well attended and hopefully the county will listen to comments made by all.

Our center hosted our quarterly director's meeting on Oct. 30. Our main topic of concern is the new direction the nutritional lunch program will take under the new director. Our only goal is serving the best quality meals possible.

We held our 2nd Flu Shot Clinic on October 30, 2012. The VNA nurses do a great job with the seniors.

Tri R Mechanical Services replaced an igniter in one of our furnaces this past week. Good timing before we really experience cold weather. They are very quick to response when any problems occur.

Our senior exercisers were extremely happy to hear that we had sent in the grant application for new exercise equipment. Many of them wrote letters of support. Each was very creative in their request, one suggesting a pool. That gets thumbs down! They all thank the board for the support of the senior community.

REVENUE & EXPENDITURES: See Supervisor's Report

PROGRAMS:

Title: WORKOUT ROOM
Day & time: M-F 8:00am- 4:00pm
Participants: Approximately 45 per day

Title: LINE DANCING
Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)
Participants: 58 people
Supervisors: Nance Baranowski & Gloria Luderman

Title: STITCH & BITCH
Day & time: Mondays, 9:00 – 11:30am
Participants: 8 people

Title: SWEDISH WEAVING
Day & time: Mondays, 9:00 – 10:00am
Participants: 6 people
Supervisor: Rita Lefort

Title: SENIOR NOTES
Day & time: Mondays, 12:45 – 2:30pm
Participants: 23 people
Supervisor: Lee Lambert

Title: EUCHRE
Day & time: Mondays, 1:00 – 4:00pm
Participants: 24 people

Title: PINOCHLE
Day & Time: Fridays, 1:00 – 4:00pm
Participants: 20 people

Title: CERAMICS
Day & time: Tuesdays, 10:00am – 4:00pm
Participants: 35 people
Supervisor: Elaine Schiltz

Title: EXERCISE CLASS
Day & time: Tuesdays & Wednesdays 8:30 – 9:30am
Participants: 12 people

Title: TAI CHI
Day & time: Tuesdays & Thursdays 3:00 beginners 3:30veterans
Classes will resume in the fall.
Supervisor: Peter Miller
Participants: 25 people

Title: YOGA
Day & time: Wednesdays, 9:45 – 11:00am
Supervisor: Irene Kulbacki
Participants: 22 people

Title: BOWLING
Day & time: Wednesdays, 1:00pm
Supervisor: Richard Latt
Participants: 48 people

Title: PAINTING
Day & time: Wednesdays, 1:00 – 3:30pm
Supervisor: Ellen Canfield
Participants: 8-10 people

Title: BRIDGE
Day & time: Wednesdays, 9:30am – 2:00pm
Supervisor: Dave Lorcom
Participants: 40 people

Title: COMPUTER CLASS
Day & time: Wed., Thurs., & Fridays 9:00 – 11:00am
Supervisor: Marilyn McDonough
Participants: 18 per session

Title: SENIOR CLUB
Day & time: Thursdays, 10:00am – 3:00pm
President: Jean Baker
Participants: 81

Title: PACE (people with arthritis can exercise)
Day & time: Fridays, 9:00 – 10:00am
Supervisor: Donna Bodekor
Participants: 12 people

Title: QUILTS & MORE
Day & time: Fridays, 9:30 – 11:30am
Supervisor: Vi Cornwell
Participants: 12 people

Title: WOOD CARVING
Day & time: Fridays, 1:00 – 4:00pm
Supervisor: Pat Shaner
Participants: 23 people

Title: 55 ALIVE – Defensive driving classes
Day & time: 1st Monday & Wednesday of the month Nov. 5 & 7
Supervisor: AARP trained teachers
Participants: 34 people max.

Title: WALK IN THE WOODS
Day & time: TBA 2012
Supervisor: John Sly
Participants: 18

Title: GENEALOGY ON THE WEB
Day & time: Mondays, 9:00-11:00am
Supervisor: John Sly
Participants: 7 people

Title: SCRABBLE
Day & time: Wednesdays 9:30-11:00am
Supervisor: Dianne Bender
Participants: 8 people

Title: FIBER ARTS
Day & time: Tuesdays 1st & 3rd
Participants: 12 people

TRIPS

Oct. 9-16 - Balloon Fiesta, Santa Fe, NM
Oct. 17 - Trains, Trains, Trains! – Medina
Oct. 22 – Grove City

FUTURE TRIPS

Nov. 12-17 – Biltmore at Christmas Asheville, NC
Nov. 26 – Seneca Niagara Casino

EVENTS & OTHER ACTIVITIES

Oct. 2 & 29 – Blue Cross & Blue Shield Representative
Oct. 17 – Healthy You series - Jennifer spoke about Vegetarianism.
Oct. 9 & 23 - Univera Health Representative
Oct. 30 – VNA Flu Shot Clinic
Oct. 26 – Thank a Vet program sponsored by County Clerk Chris Jacob's office. We had over 70 Veterans sign up and will sponsor another day in the future.
Oct. 24 & 26 – Defensive Driving class sponsored by AARP
Oct. 24 – Halloween Evening Celebration – We had a great evening with all kinds of costumes. A special thank you to Rob Robrbach for the pumpkin carving lessons during the evening.
Oct. 25 – Lt. Jack Wolff spoke to our senior club about the latest scam in our community.
Oct. 25 - Supervisor Jeffe and Councilwomen Friess spoke to the seniors about the town budget and the upcoming vote. Many were unaware of the anticipated savings with elimination of the tax receiver position.

NUTRITIONAL LUNCH PROGRAM

Lunches are offered daily at a donation of \$2.75. Our weekly count for the program averaged 254 lunches per week. Lunch totals for the month of Sept. 2012.

Week of Oct. 5	230	Week of Oct. 8	270
Week of Oct. 12	268	Week of Oct. 22	247

Submitted by: Donna Bodekor

70

Monthly Assessment Report
Town of Aurora
For
September

- Inspections:
- Building Permits reviewed approx: 20
- Inventory Check of properties:
- Courtesy assessments: N/A
- Exemptions processed approx: 15
- Inventory changes approx: 4
- Splits & Mergers: 11
- Transfers Processed: 34

Notes: SCAR Hearings held. Inventory check of properties in the town and village (part of NYS law requirement). Move to 300 Gleed lots of packing and moving boxes!

Monthly Assessment Report
Town of Aurora
For
October

- Inspections: 747 West Falls, 2060 Blakeley, 342 S-Grove, 452 Girard, 140 Buffalo, 429 Oakwood, 1922 Davis, 2171 Center, 274 Girard, 2060 Blakeley, 1776 Blakeley, 1600 Bowen, 1703 Blakeley, 20 Mary Jane, 1432 Center
- Building Permits reviewed approx: 28
- Inventory Check of properties: 15
- Courtesy assessments: N/A
- Exemptions processed approx: 111
- Inventory changes approx: 10
- Splits & Mergers: 5
- Transfers Processed: 22

Notes: All exemptions notices sent - in process of doing exemptions
Inventory check of properties in the town and village (part of NYS law
requirement).

Month Year Reported: ----> October 2012
Town Name: -----> Town of Aurora
Prepared By: -----> Martha L. Librock
Date Submitted: -----> Nov, 02 2012

CLERK'S MONTHLY REPORT

7E

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description rpt_RT_CMR_03_2011	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	19	3,350.00	180.90	3,169.10
200	DOG LICENSE REVENUE	229	2,443.00	2,172.00	271.00
301	MARRIAGE LICENSE	12	480.00	210.00	270.00
303	CERTIFIED MARRIAGE CERTIFICATE	8	90.00	90.00	0.00
602	DEATH CERTIFICATE	3	180.00	180.00	0.00
606	DEATH - GENEALOGY	1	11.00	11.00	0.00
701	DOG CENSUS FEE	2	15.00	15.00	0.00
Report Totals:		274	6,569.00	2,858.90	3,710.10

REVENUES TO SUPERVISOR - CLERK FEES 686.90
REVENUES TO SUPERVISOR - DOG FEES 2,172.00
TOTAL TOWN REVENUES TO SUPERVISOR: 2,858.90

Amount paid to NYS DEC REVENUE ACCOUNTING 3,169.10
Amount paid to DEPT. OF AG. AND MARKETS 271.00
Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES 270.00
TOTAL DISBURSED TO OTHER AGENCIES: 3,710.10
TOTAL DISBURSED: 6,569.00

NOVEMBER 1 2012 JOLENE M. JEFFE Supervisor,
State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me
this 5th day of November 2012

Martha L. Librock
Town Clerk

Sheryl A. Miller Notary Public

SHERYL A. MILLER
Reg. #01MI6128663
Notary Public, State of New York
Qualified in Erie County
My Commission Expires June 13, 2013

Month Year Reported: ----> October 2012

CLERK'S MONTHLY REPORT

Page 2 of 2

Town Name: -----> Town of Aurora

Prepared By: -----> Martha L. Librock

Date Submitted: -----> Nov, 02 2012

MONTHLY DISTRIBUTION TOTALS TO GENERAL LEDGE

Budget Number	Revenue 2011 Description	Item Count	Total Revenue	Town Portion	Other Disburses
26	LICENSES/FEES	2	15.00	15.00	0.00
A1255	TOTAL TOWN CLERK FEES	43	4,111.00	671.90	3,439.10
A2544	DOG LICENSE	229	2,443.00	2,172.00	271.00
Report Totals:		274	6,569.00	2,858.90	3,710.10

MONTHLY REPORT FOR TOWN BOARD, TOWN OF AURORA FOR October 2012

7F

<i>Appl.</i>	<i>Value</i>	<i>Fee Type</i>	<i>Description</i>	<i>Issued</i>	<i>Value</i>
2	67,500	\$276.00 0150	ADD TO RESIDENCE	2	67,500
1	17,710	\$285.65 0160	ALTERATION RESIDENTIAL	1	17,710
2	112,730	\$1,730.95 0222	COMMERCIAL - ALTERATION	2	112,730
1	7,200	\$73.00 0300	DETACHED GARAGE	1	7,200
1	1,920	\$44.20 0320	ADD TO GARAGE- RESIDENTIAL	1	1,920
5	17,040	\$282.20 0430	ACCESSORY BUILDING	5	17,040
2	8,680	\$124.00 0433	ACCESSORY BUILDING ADDITION	2	8,680
2	1,220	\$83.00 0435	ACCESSORY STRUCTURE	2	1,220
1	0	\$50.00 0454	DEMOLITION - ALL OTHER BUILDINGS	1	0
1	30,000	\$85.00 0485	POOL - INGROUND	1	30,000
1	300	\$45.00 0489	A-FRAME SIGN	1	300
2	2,836	\$135.00 0490	SIGN	2	2,836
4	0	\$100.00 0493	TEMPORARY SIGN	4	0
4	0	\$256.40 0700	RENEW/REISSUE	4	0
1	0	\$37.00 0820	FEE - DOUBLED	1	0
30	267,136	\$3,607.40		30	267,136

Plus Previous Total Value thru September

4,223,541

Current Total Value to November 1, 2012

4,490,677

NOTES:

Zoning Board of Appeals:

APPLICATIONS:

- 42 Short - review
- 542 Center

ACTIONS:

NOTICES SENT:

10/1	TNGLG, 1089 Davis Rd TNGLG, 391 Maple Finn, 41 Short	prop maint prop maint fees to be paid		Antonelli, 267 Falls	poss vio
10/2	Randall, 758 Oakwood George, 231 WF	expired permit expired permit	10/31	Ellis, 351 Stoneybrook Lombardo, 139 King	poss vio renov w/o permit
10/10	Jaworski, 766 Olean Dimarco, 2045 Blakeley Hanes, 24 Canterbury Dellaneve, 1822 Davis	permit expires soon possible vio - 2 nd notice possible vio - 2 nd notice possible vio - 2 nd notice		Eckert, 2015 Cornwall Behen, 2145 Cornwall Bauer, 1700 Grover Lagana, 1121 Lawrence	poss vio poss vio poss vio poss vio
10/23	Lydell, VL S Grove Linwood Est, 390 Main Tucker, 70 Buffalo Old Orchard, 2095 Blakeley FISH, Main St Aurora Tech, 210 Penn Jirak, 200 Penn	need update on status of bldg porch repair removal of sign fire violation fire violation needs fire inspection needs fire inspection			
10/25	Geib, 663 Oakwood	needs fire inspection			
10/26	Crawford, 39 Willis Tills, 1085 Davis Tilney, 1375 Quaker	permit expires soon permit expires soon permit RI in spring			
10/29	Caradori, 260 Cook O'Connell, 1775 Reading Brzostowski, 5 Center Ridge Livingston, 134 Falls	poss vio poss vio poss vio poss vio			

FIRE/INTRUSION: 8

CRIME STATISTICS

ACTIVITY	N.E. DISTRICT	S.W. DISTRICT	TOTAL (Previous Month)
Police Calls	992	439	1,431 (1,521)
Traffic Tickets	32	32	64 (78)
Parking Tickets			14 (1)
Response Times	*	*	
Crimes	41	13	54 (74)
Pending Investigations			5
Cleared by Arrest			9
Total Closed			40
Crimes- Persons	14	6	
Crimes- Drugs	2	1	
Crimes- Property	19	2	
Crimes- Vandalism	2	3	
Burglary/Trespass			
S&R/Lic/Reg	4		
DWI		1	
Warrant Arrests			
Fire/EMS Calls	364		(341)
Ave. Daily Activity of:			
-911 calls received	10		(11)
-7 digit calls received	98		(102)
-walk-in complaints	9		(11)

ARREST/INVESTIGATIONS

1. In addition patrols also investigated over 30 car crashes. There is a noticeable increase in car/deer crashes, prompting a Nixle message to go out.
2. Another Scheme To Defraud case was investigated prompting an Officer to give a talk at the Sr. Citizen Center warning residents to be aware of unknown callers claiming to be a relative or friend needing money wired o them so they can get out of jail.
3. Copper thefts still make an occasional visit, this time stealing around 450' of live copper wire that was connected to the main panel. Patrols looking at videos from area businesses to hopefully get some leads.
4. Might possibly be a new trend developing, that of gas being siphoned out of cars. Had a couple already and looking into it.

*Note: response times normally stated were not available due to an issue at Central Police Services.

October 2012 Parks & Buildings Work Requisitions

WR #	Priority Level	Submit Date	Person Requesting	Description	Reviewed By	Date Reviewed	Job Assigned To	Length of Completion	Comments	Completion Date
364	med	10/1/2012	Peggy	move bike rack from old Town Hall to New Town Hall	Mike B	10/1/2012	Mike B, Rick	1 hr	complete	10/3/2012
365	low	10/1/2012	Peggy	put together metal shelves & attach to walls, hang wall items in rec dep	Mike B	10/1/2012	Mike B, Rick, Jim	8 hrs		10/3/2012
366	high	10/2/2012	Martha	put orange cones in several parking spaces across from loading dock	Mike B	10/2/2012	Mike B	.5 hrs		10/3/2012
367	med	10/3/2012	Martha	bring 4 cabinets from warehouse to clerk/tax office	Mike B	10/3/2012	Mike B, Jim	2 hrs		10/4/2012
368	high	10/3/2012	Dawn	Remove foul language graffiti in Grove bathrooms, called in by teacher	Mike B	10/3/2012	Jim K		none found	10/4/2012
369	high	10/3/2012	Peggy	PU tv/ver, refrigerator and microwave from pool and del to rec office	Mike B	10/4/2012	Mike B, Jim	3 hrs		10/4/2012
370	med	10/1/2012	Peggy	bring table from break room @ old Town Hall to rec dep conference room.	Mike B	10/1/2012	Mike B, Rick, Jim	4.5 hrs		10/5/2012
371		10/5/2012	Victoria	Deliver fridge and microwave from pool to rec	Mike B	10/5/2012	Mike B, Ken	.5 hrs		10/5/2012
372		10/5/2012	Martha	deliver 2 boxes of supplies in Town Hall to Sr Center	Mike B	10/5/2012	Mike B, Ken	1 hr		10/5/2012
373		9/19/2012	Jolene	dispose of old sign from front of building	Dave D	9/19/2012	Dave D, Rick	1 hr	complete	10/4/2012
374		10/5/2012	Barb H	Order & install handicapp parking signs @ Southside per Bryan S drawing	Dave D	10/9/2012	Dave D	1 hr	13,449 gallons	10/9/2012
375		10/9/2012	Martha L	test water meter @ 2166 Lapham	Mike B	10/10/2012	Mike B	1 hr	complete	10/10/2012
376		10/11/2012	Martha L	Deliver 1 case of copy paper from Glead to Sr Ctr	Mike B	10/11/2012	Mike B, Jim K	1 hr	checked and okay	10/11/2012
377	high	10/11/2012	Gloria	Hot water heater @ Sr Ctr not working	Mike B	10/11/2012	Mike B, Mike E	2 hrs	switched control unit to heat	10/12/2012
378		10/8/2012	Peggy	WF Library furnace in old section not working properly	Mike B	10/11/2012	Mike B, Mike E	1.5 hrs	complete	10/12/2012
379		10/8/2012	Peggy	move 8 tables from old Town Hall to Rec Dept	Mike B	10/11/2012	Mike B, Mike E	1 hr	complete	10/12/2012
380		10/15/2012	Elaime	bring chair cart from old Town Hall to Rec Dept	Mike B	10/12/2012	Mike B		delivered hockey goals	10/12/2012
381	high	10/8/2012	Peggy	PU hockey goals from Harmin and take to Glead, fix light in lions shack	Mike B	10/15/2012	Bove, Dave D, P	9 hrs	complete	10/15/2012
382	high	10/16/2012	Peggy	remove 2 dead trees in Majors Park before new evergreens planted	Dave G	10/16/2012	Sean, Rick D	8 hrs each	6 loads topsoil, 1 chips	10/18/2012
383		10/16/2012	Martha	need laborers, front loader, chain saw and brush hog for 10/18 tree planting	Mike B	10/16/2012	Martha, Cheryl			10/18/2012
384	high	10/16/2012	Kathleen M	throw out old wood signs in dumpster	Mike B	10/16/2012	Martha, Cheryl			10/18/2012
385	high	10/16/2012	Kathleen M	Move file cabinet to Dog Control Ofs, Move 2 heavy benches to aud	Mike B	10/16/2012	Mike B, RC, JK	3 hrs	complete	10/18/2012
386	high	10/17/2012	Joanie	hang bulletin board in Town Clerk conference room	Mike B	10/16/2012	Mike B, Russ	1 hr	complete	10/19/2012
387	high	10/17/2012	Martha L	hang two brochure holders in Assessor's Office	Mike B	10/16/2012	Mike B, Russ	1 hr	complete	10/19/2012
388	high	10/16/2012	Peggy	removed Sneakers sign on North side of Glead	Mike B	10/16/2012	Mike B	.5 hrs	complete	10/19/2012
389	high	10/12/2012	Martha	stain kiosk @ Majors Park Clean entrance green, fix metal signs	Mike B	10/12/2012	Mike B, Russ	3 hrs	complete	10/19/2012
390	high	10/19/2012	Robert A	attach no smoking signs outside Glead	Mike B	10/12/2012	Mike B, Dave D	3 hrs	complete	10/23/2012
391	med	10/19/2012	Robert A	noise coming from furnace room	Mike B	10/19/2012	Rob	2.5 hrs	Rob will let know if more frequ	10/23/2012
392	emergenc	10/23/2012	Donna B	staff restroom switch doesn't function properly front door is not latching.	Mike B	10/23/2012	Mike B, Ken	1 hr	bought/replaced switch adjusted and oiled latch	10/23/2012

7H

