



**Town of Aurora
Department of Parks & Recreation**

300 Glead Avenue
East Aurora, New York 14052

6C

fax (716) 652-5646

recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 12/16/15
Re: Recreation Attendant

Approval is requested to hire Courtney Winter as a Recreation Attendant. She has worked for the town for two years working at our day camp and in the recreation office.

<u>Name</u>	<u>Address</u>	<u>Position</u>	<u>Start Date</u>	<u>Rate</u>
Courtney Winter	418 Linden Ave.	Rec Attendant	12/28/15	\$8.85*

Courtney's rate of pay will increase to \$9.10 on 12/31/15



6D

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board
From: Martha Librock, Town Clerk
Date: December 15, 2015
Re: Southside Municipal Center HVAC Maintenance

After a review of our maintenance agreement with Allied Mechanical for the RTU's and other units at the Southside Municipal Center we discovered that not all of the split units were covered and were not being maintained as they should be.

Attached is an amended agreement that adds the five (5) split units for an additional \$584 per year.

Let me know before the work session if you have any questions.

POWER UP!

PLANNED MAINTENANCE PROGRAM

Pricing and Acceptance

Customer Town of Aurora
Billing Address: 300 Gleed Avenue
 East Aurora, New York 14052

Job Location: Town of Aurora
 300 Gleed Avenue
 East Aurora, New York 14052

Contact Name: Martha Librock
Phone: 716-652-3280

ALLIED MECHANICAL, INC.
 also referred to as Allied, agrees to furnish services in accordance with the *General and Supplemental Terms and Conditions* and each *Power Up!* Maintenance Schedule.

The Agreement Price is **\$2,700.00 plus sales tax, payable in advance in (2) installments of \$1,350.00** having (2) two visits per year. This Agreement is effective from January 1, 2016 through December 31, 2016 and will be automatically renewed from year to year unless terminated by written notice by either party.

Equipment to be serviced:			
QTY	MFG	EQUIP	SERVICE SCHEDULE
12	TRANE	PACKAGED ROOFTOP UNITS	SPRING/FALL
4	YORK	PACKAGED ROOFTOP UNITS	SPRING/FALL
1	MCQUAY	PACKAGED ROOFTOP UNITS	SPRING/FALL
1	RAPID	MAKE-UP AIR UNIT	SPRING/FALL
1	GREENHECK	KITCHEN EXHAUST FAN	SPRING/FALL
2	B&G	CIRCULATION PUMPS	SPRING/FALL
2	STERLING	GAS UNIT HEATERS	FALL
1	DAYTON	HOT WATER TANK	FALL
5	COMFORTMAKER	SPLIT SYSTEMS	SPRING/FALL

Additional Terms

Air Filters to be provided and changed 2 times per year. Belts to be provided and changed annually.

Labor Rate: Allied Mechanical will offer a preferred labor rate on all unscheduled repair service of **\$74.00** per hour, during regular business hours. (*Regular business hours as defined from 8 am until 4:30m, (Monday thru Friday.)*) An overtime rate of **\$111.00** per hour will apply to any repair work completed outside of regular business hours. A **\$40.00** truck charge will be billed for any unscheduled repair service work.

Rick Ferguson

 Signature
 Rick Ferguson
 Sales Manager

 Title

 Approval Date

 Signature

 Title

 Approval Date

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



MART
townclerk@townofaurora.com

GE

TOWN OF AURORA
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

To: Town Board
From: Jim Bach
Re: Supervisor Appointments
Date: December 11, 2015

Effective January 1, 2016 I will be making the following appointments and request Board approval for their pay rates, which are reflected in the 2016 Budget:

- Appoint Kathleen Moffat as Assistant to the Supervisor (Full Time) at an hourly rate of \$18.52
- Appoint Robert Goller as Secretary to the Supervisor (Regular Part Time) at an hourly rate of \$14.50

Memo

GF

To: Town Board
From: Patrick Blizniak
CC:
Date: 12/21/2015.
Re: Vacation carry over

I respectfully request the carry-over of 1 vacation day for Bill Kramer into the first quarter of 2016. Unfortunately, with the office without a secretary for the morning hours, Bill and I had to cover the office hours ordinarily covered by Liz, resulting in an accumulation of time that we were not able to catch up with

Thank You,

Patrick Blizniak

Patrick Blizniak



7A

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Tax Collection

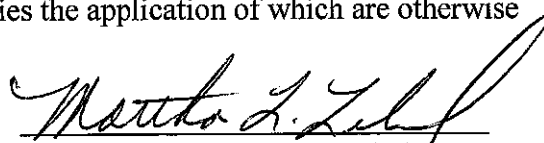
To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of November, 2015 in connection with the collection of taxes, excepting only such fees the application and payment of which are otherwise provided for by law:

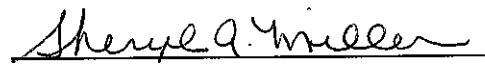
Received From	Type of Receipt	Amount
Taxes	School Taxes	\$2,836,521.45
Taxes	Penalties	12,383.03
Taxes	Interest	2,191.56
Taxes	NOW Acct Interest	\$ 3.98
	Total Received	\$2,851,100.02

State of New York
County of Erie
Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to tax collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.


Martha L. Librock, Town Clerk

Subscribed and Sworn to before me
this 22nd day of December, 2017


Notary Public
SHERYL A. MILLER
Reg. #01MI6128663
Notary Public, State of New York
Qualified in Erie County
Commission Expires June 13, 2017