



OFFICE OF
THE HISTORIAN
Town of Aurora & Village of East Aurora, New York

UPDATED: 10 June, 2020

Historian's Office Re-Opening July 1

The archives of the Aurora Town Historian's Office will resume regular hours on Wednesday, July 1. The archives will be open Wednesdays and Thursdays, 1-4 p.m. However, we request the public's cooperation with a few important changes to our protocols, which will be in effect throughout the summer:

—To maintain social distancing, only one researcher at a time will be allowed in the office. Researchers are highly encouraged to call or email ahead to schedule an appointment to avoid a long wait upon arrival: 716-652-7944, historian@townofaurora.com. Visitors with appointments will be given priority.

—Visitors will be asked to remain at the research desk, which will be located near the entrance. A computer containing the digital newspaper collection and other digital files will be available at the research desk. Requested materials from the archives will be brought to the research desk, which will be equipped with a Plexiglas shield. To maintain social distancing, members of the public will not be allowed to enter the archive storage area.

—Volunteers will be invited to resume their important and much-appreciated work in the office on July 1, however, only one volunteer will work in the office at a time, and they will work at designated work stations.

—While in the building, volunteers and researchers will be required to wear masks while traveling to and from their work stations. Hand sanitizer is available throughout the building and in the Historian's Office.

—All work areas will be disinfected between visitors, and out of an abundance of caution, all research materials will be quarantined for 72 hours after each use.

—As always, we will continue to respond to requests for records and information via email and telephone. Anyone who does not wish to visit the office in person during this time is more than welcome to call or e-mail requests for information: 716-652-7944 or historian@townofaurora.com.