

TOWN OF AURORA
TOWN BOARD WORK SESSION

November 22, 2011

The following members of the Aurora Town Board met on Tuesday, November 22, 2011 at 7:00 p.m. in the Town Hall Auditorium, 300 Glead Avenue, East Aurora, NY, for the purpose of holding a work session.

Present:	Jolene M. Jeffe	Supervisor
	Susan Friess	Councilwoman
	James J. Bach	Councilman
	James F. Collins	Councilman
	Jeffrey T. Harris	Councilman
Others Present:	Ronald Bennett	Town Attorney
	Bryan Smith	Town Engineer
	Patrick Blizniak	Supt. of Building
	Chuck Snyder	Planning Board alternate
	William Kramer	Code Enforcement Officer
	Al Salter	Zoning Board Member
	Tim Bailey	Planning Board Member

Supervisor Jeffe opened the work session at 7:00 p.m. with the Pledge of Allegiance to the Flag. The Board met to discuss the following:

- 1) Proposed Picketing Local Law:
At the request of Councilman Collins, the Town Attorney prepared a draft local law that would prohibit picketing in certain areas of the Town (outside of the Village), especially in front of private residences. Collins stated that Williamsville, Blasdell, and Cheektowaga have similar laws. This will be discussed further at a future meeting.
- 2) Major Park – Proposed Fence:
Property owners on Geneva Road whose backyards abut the South Street entrance to Major Park have complained that persons using the pathway can easily access their yards and they have little, if any, privacy. A proposal is for a fence to be erected on the west side of the existing path. The scope of the NYS Parks grant that the Town received would have to be modified to include the fence. Councilman Bach stated that the right-of-way to Community Gardens would not be affected by the fence.
- 3) Town Auditor:
Supervisor Jeffe suggested that a request for proposals for Auditing services be sent out next year to be ready in time for the 2012 annual Town audit preparation.
- 4) Aurora Adult Day Services (AADS) Sublease:
The Town Attorney prepared a sublease for AADS' use of space at the Aurora Senior Center for the Board to review. Councilman Collins noted that the insurance certificate from AADS needs to be reworded. This will be placed on the December 12th meeting agenda.
- 5) Employee Personnel Policy Handbook:
Supervisor Jeffe stated that she has made some updates to the Town's personnel policy handbook. Topics discussed were:
 - Personal use of Town vehicles – Councilman Harris stated there should be no personal use of town vehicles. Councilman Bach stated there should be a log for each vehicle when it is used outside the Town limits. Councilman Collins noted that all Town vehicles should bear "Official" license plates, not commercial.
 - Driver's License – Councilman Bach stated that everyone who will be operating Town vehicles/equipment should be providing the Town with a motor vehicle report (MVR).

- Residency Law – After discussing whether or not to keep the residency law, most of the Board felt it was a good law to have. Supervisor Jeffe noted that the practice should be to try to hire Town residents, but there is a provision in the law that allows the Board to override the requirement if needed.
 - Family Leave
 - Pre-employment background check.
 - Drug testing.
 - Over-time compensation.
- 6) Town Code revisions:
The Board discussed various revisions and additions being proposed for the Subdivision, Open Development Area, and Zoning Codes and will continue to review the proposed changes. One addition to the Subdivision Code would be that *once a sketch plan is approved there will be no alterations or improvements to the property, e.g., excavation, topsoil stripping, etc., without final plat approval or by special permission from the Town Board. Complete supervision by the Town's engineer must also be provided.*
- 7) Drug Awareness Committee:
Supervisor Jeffe attended a session about drug awareness held at the Elma Town Hall. She noted that Elma has a Drug Awareness Task Force, as do several other towns.
- 8) West Falls Library De-Ice Cable:
Personnel at the West Falls Library/Community Center have requested de-ice cable for the building's roof to prevent ice buildup, especially over the entrances and windows. Warning Electric was the only company of the five contacted to submit a proposal - \$1,606 for supplies and installation, including electrical work needed for the cable.
- 9) Code Red:
Supervisor Jeffe stated she attended a seminar on Code Red (reverse 9-1-1). She noted that the program can be used for emergency situations as well as other Town announcements. The Supervisor will contact Village officials to see if they'd have any interest in the program and cost sharing.
- 10) Sale of 44 Jewett Holmwood Road:
Councilman Collins will research which would be the best way to market/sell the property. Auction and sealed bids were discussed.

Martha L. Librock
Town Clerk