

MINUTES OF A MEETING AS HELD BY THE
TOWN OF AURORA PLANNING & CONSERVATION BOARD

August 1, 2018

Members Present: Donald Owens, Chairman
Timothy Bailey (arrived at 7:01pm)
Laurie Kutina
David Librock
Norm Merriman
Jerry Thompson

Alternate Member: Alice Brown
Richard Glover

Absent/ Excused: Douglas Crow

Also Present: 2 Member of the public

Chairman Don Owens presided over the meeting which began at 7:00 p.m. at the Town Hall, 300 Gleed Avenue, East Aurora, NY. He led the recitation of the Pledge of Allegiance to the Flag.

Jerry Thompson made a motion to accept the March 7, 2018 minutes as amended. Seconded by Dave Librock. Motion carried.

Don Owens noted that Richard Glover would be a voting member for the meeting.

NEW BUSINESS:

Referral from Code Enforcement Officer for Site Plan Review of parking lot expansion at V/L Quaker Rd SBL: 175.06-3-8, James Gannon of Scheid Architectural a/a/f WH Greene & Associates.

Mr. Gannon introduced himself to the Planning Board and also introduced Bill and Nancy Greene who were also in attendance. He indicated that WH Greene & Associates is growing and there is a need for more parking. He discussed the project with Bill Kramer, Code Enforcement Officer. Because of the unique nature of the property, it was determined that accessing the new parking area through the existing parking would eliminate a dual review process, since the majority of this new lot would be on the town property. The expansion is for 20 cars and a storm water analysis was completed. Mr. Gannon spoke with Village DPW Superintendent Matt Hoeh with regard to tying into the village storm water system. Mr. Gannon referred to the letter from Superintendent Hoeh.

Don Owens asked if there is a retention area.

Mr. Gannon confirmed and noted that the existing topography drains toward the southwest. They will drain the new parking area to the retention pond where it will collect and then slowly drain towards the road where it will ultimately drain to a new outfall pipe into the village system.

Don Owens asked about the village system.

Mr. Gannon stated that the village system runs along Commerce Parkway and that there are catch basins along the concrete gutter which is where this project will tie in with a new catch basin. It ultimately discharges into Cazenovia Creek at the south end of Commerce Parkway.

Dave Librock asked about the French drain.

Mr. Gannon indicated that there is a slight depression between parcels and the French drain was installed previously and it will be maintained but will be redirected to a culvert below the parking lot and will tie into a new detention swale.

Tim Bailey mentioned the review letter from Greg Keyser by GHD and his note on the County Planning referral.

Liz Cassidy confirmed that this was mailed on July 31st and that it is required because the project is located on a state highway and abuts another municipality.

Laurie Kutina wanted to be sure the letters from Village DPW Superintendent Matt Hoeh and Greg Keyser from GHD are made a part of the record.

Jerry Thompson moved to recommend the Town Board approve the site plan proposal as presented by James Gannon of Scheid Architectural a/a/f WH Greene & Associates for a parking lot expansion at Quaker Rd SBL: 175.06-3-8. Seconded by Norm Merriman.

Upon a vote being taken:

eyes – seven

noes – none

Motion Carried.

Members discussed the budget for Planning Board.

Members discussed meeting with the Town Board at a future work session. Chairman Owens will get in contact with the Town Clerk to be added to that agenda.

A motion was made by Tim Bailey and seconded by Norm Merriman to adjourn at 7:58PM. Carried unanimously.

THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY September 5, 2018 AT 7:00 P.M. AT THE TOWN HALL, 300 GLEED AVENUE, EAST AURORA, NEW YORK