

BUILDING DEPARTMENT
Town of Aurora/Village of East Aurora
300 Glead Avenue, East Aurora, NY

Permit # _____
 (Village = thirty (30) days)
 (Town = three (3) months)

Phone (716) 652-7591
 Fax (716) 652-3507

Circle one	Town or Village	Date _____
Permit Fee	\$50.00	

APPLICATION FOR DEMOLITION

Location _____ **SBL#** _____

Property Owner Name _____

1. Give a brief description of building to be demolished: _____
2. Existing use and occupancy Residential _____ Commercial _____ (Check which applicable)
3. Size of demolished buildingft wideft longft high stories Total sq ft.....
4. Estimated Cost (determined by Building Department) * _____
5. Zone district in which premises are situated _____
6. Name of Contractor _____
 Address of Contractor _____ Phone Number _____
7. Insurance Certificates on file (GL, WC, & Disability) showing Town of Aurora/Village of East Aurora as Certificate Holder _____
8. Disconnect Required: WATER _____ SEWER _____ ELECTRIC _____ GAS _____
9. Is the building over 50 years old? YES - complete the EA Historic Preservation Commission Addendum or NO
10. Village Board action: Development Plan needed YES or NO Development plan hearing _____
 Development plan approval _____ Conditions: YES or NO
11. Water use needed for dust control: YES or NO

Bldg Dept Use Only	Development Plan
Examined _____ 20 _____	Reason _____
Approved _____ 20 _____	Public Hearing Date _____
Disapproved _____ 20 _____	Approved/Denied _____
	Conditions Y/N _____
..... Signature of Code Enforcement Officer/Building Inspector	
<i>Receipt is hereby acknowledged of the sum of \$..... equal to the permit fee established by the Town Board of the Town of Aurora NY</i>	
..... Town Clerk/ Deputy Clerk	

PLEASE READ BEFORE SIGNING APPLICATION

- A) Survey showing location of lot and of buildings on premises, relationship to adjoining premises or public streets or areas, and giving a detailed description of layout of property must be drawn on the diagram which is part of this application. Indicate distance to nearest building on adjoining lot.
- B) A written report from a licensed exterminator regarding extermination of the building or structure prior to the issuance of a demolition permit must be submitted.

- C) Written verification that all utilities (including gas, electric, water, and sewer) have been properly shut off and disconnected.
- D) No work may commence until an asbestos survey is completed and filed with the commissioner of NYS Dept of Labor in accordance with the Industrial code 56 and the rules and regulations of the Dept of Labor (submit copy to this Dept)
- E) Debris must be systematically removed from the site and not allowed to pile up or cause any obstruction.
- F) Demolition shall be carried out during daylight hours only on normal workdays.
- G) In-ground storage tanks on the demolition site shall be removed from the demolition site.
- H) No explosives can be used in connection with demolition of buildings or structures unless a special permit is first obtained by Village Board of Trustees (village).
- I) All cellars and basements of demolished buildings or structures shall be filled in and made safe and causing the surface of the location to be on level with the surrounding premises.

APPLICATION AND ANY ADDENDUM ARE HEREBY MADE to the Code Enforcement Officer for the issuance of a Demolition Permit pursuant to the NEW YORK UNIFORM FIRE PREVENTION AND BUILDING CODE for the demolition herein described. The applicant agrees to comply with all applicable codes, laws, and regulations. The undersigned hereby certifies that all of the information contained in this application and any addendum are correct and true.

Name of owner (Please Print) _____

Address _____ Telephone _____

SIGNATURE OF OWNER

DATE

IF OWNER OF PROPERTY IS A CORPORATION, FILL IN LOWER SECTION

STATE OF NEW YORK
COUNTY OF ERIE

ss:

_____ being duly sworn deposes and says that he is the applicant
(Name of individual signing application)
above named. He is the _____ of said owner or owners, and

(Corporate Officer, etc.)

and is duly authorized to perform or have performed the said demolition and to make and file this application and any addendum: that all statements contained in this application and any addendum are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

(Signature of Applicant)

Sworn to before me this _____ day of _____ 20__

(Signature of Notary)

Notary Seal

PROCEDURE FOR DEMOLITION OF BUILDINGS

1. Applicant submits completed Demo permit application consisting of the following:
 - a) Application and any required addendum
 - b) Survey of premises highlighting buildings(s) to be demolished
 - c) Proof of insurance – General Liability, Workers Compensation, and Disability showing the Town of Aurora/Village of East Aurora as Certificate Holder
 - d) A barricade plan detailing placement and height of fencing
 - e) Elevation map showing new grade.
 - f) Written verification that all utilities have been properly shut off and disconnected.
 - g) Permit to disconnect and cap sanitary, storm sewers and water shutoff. All work done must be under supervision of Village DPW for village property and ECWA for town property.
 - h) Fee paid - \$50 (cash or check payable to the Town of Aurora)
 - i) Written verification from the property owner of date of building(s) will be demolished (received at least 24 hours in advance)
 - j) Short Environmental Assessment Form
2. No work may commence until an asbestos report is completed and submitted to this office.
3. All tanks (above and below ground) must be emptied, cleaned and removed
4. Extermination of insects, pests, vermin, etc by a private exterminator, licensed by NYS Dept of Environmental Conservation, may be required when deemed necessary by the Building Inspector and/or Fire Inspector.
5. Subsequent to demolition, all rubble, debris, etc. must be completely removed from the site and the site property secured for safety.
6. Safety during demolition must conform to part 608 of NYS Uniform Fire Prevention and Building Code.
7. East Aurora Police Department, 652-1111, needs to be contacted for traffic control.
8. Department of Public Works, 652-6057 - water use for dust control.

SEE ATTACHED CHECKLIST

DEMOLITION PERMIT CHECKLIST

1. _____ Demolition permit application and any addendum completed
2. _____ Signature of property owner
3. _____ Development Plan needed
4. _____ Refer to East Aurora Historic Preservation Commission?
5. _____ Survey submitted of property showing all building(s) to be demolished
6. _____ Certificate of insurance – General Liability, Workers Compensation, and Disability
7. _____ Barricade plan
8. _____ New grades and type of fill indicated on survey
9. _____ Utility lines disconnected:
 - Electric _____ Date _____
 - Gas _____ Date _____
 - Water _____ Date _____
 - Storm Sewer _____ Date _____
 - Sanitary Line _____ Date _____
10. _____ Fee paid - \$50
11. _____ Written notification of dates for demolition
12. _____ Asbestos survey
13. _____ Tank removal
14. _____ Extermination
15. _____ East Aurora Police Dept notification
16. _____ Department of Public Works notification
17. _____ Short SEQR form